

Combination Front & Rear Door Procedure

- Set brake - Remove key
- Stand facing students near driver's compartment
- Announce, "Remain Seated, Emergency Evacuation Drill, Rear and Front Doors"
- Driver moves to the mid-point of bus and assigns students to an exit door and continues to rear of bus and conducts drill
- Students are reminded to follow instructions for front and rear door exits
- Driver checks for remaining students, removes safety equipment and joins students



Front Door Procedure

- Set brake - Remove key
- Stand facing students near driver's compartment
- Announce, "Remain Seated, Emergency Evacuation Drill, Front Door"
- Instruct students to exit through front door, stay in line, follow leader to a safe waiting place and remain until released
- Driver backs down aisle releasing one seat at a time
- Driver moves to front of bus checking for remaining students
- Driver removes safety equipment and joins students

Rear Door procedure

- Set brake - Remove key
- Stand facing students near driver's compartment
- Announce, "Remain Seated, Emergency Evacuation Drill, Rear Door"
- Instruct students to exit through rear door, stay in line, follow leader to a safe waiting place and remain until released
- Rear door should be opened by helpers who then assume outside helping position
- Student helper assists riders out of the bus. Correct exit position: sit down on the floor, then ease out
- Driver moves to the rear of the bus and conducts drill by releasing students in an orderly manner
- Driver checks for remaining students, removes safety equipment and joins students

D = Driver **L** = Leader **h** = Helper

